



**BREN SCHOOL
OF ENVIRONMENTAL SCIENCE & MANAGEMENT
UNIVERSITY OF CALIFORNIA, SANTA BARBARA**

FEE FELLOWSHIP GUIDELINES

Each year the Bren School receives a special allocation of funds from the Graduate Division for Need-Based Fee Fellowships for Continuing Students. For 2009-2010, we have received \$69,960.

UNIVERSITY POLICIES

There are a number of rules that we must adhere to in distributing these funds:

- 1) These funds can only be used for fees during the academic year. These funds can not be used to pay for health insurance or nonresident tuition or to provide a stipend. Students for whom full fees are being paid by some other source are not eligible. In addition, if an awardee receives a fee offset from any source (e.g. TA fee offset, staff fee discount), an award of full fees will be reduced accordingly.
- 2) Regardless of which quarter(s) the Fee Fellowship is awarded, students must be registered for Fall quarter 2009.
- 3) Students must be registered and in good academic standing during the quarter(s) for which the Fee Fellowship is awarded.
- 4) PhD students who have reached P3 class level are not eligible.
- 5) Students are not eligible for an award unless they have filed a FAFSA (Free Application for Federal Student Aid) [www.fafsa.ed.gov]
- 6) Domestic students must have unmet financial need, as determined by the need analysis prepared by the Financial Aid Office and summarized on the SAR (Student Aid Report) **OR** the FAN (Financial Aid Notification) to be eligible for an award. FANs are available in early July from the Financial Aid Office.
- 7) International students must have demonstrated need based on a completed "Calculation of Unmet Financial Need." This can be obtained at <http://www.bren.ucsb.edu/services/student/index.html>

HOW TO APPLY

Domestic Students

You must submit an application and a copy of your SAR **OR** FAN, providing information on your EFC (Expected Family Contribution) to Kristen Robinson no later than **August 1.**

International Students

You must submit an application form and a budget sheet (<http://www.bren.ucsb.edu/students/index.html>) to Kristen Robinson by **July 1.**

HOW WE WILL DETERMINE AWARDS

- Awards will be for up to 1 quarter of fee fellowship.
- Awards will only be given to applicants with financial need (a University requirement).
- Each applicant will be ranked on the basis of need as defined by the EFC (domestic students) or budget sheet (international students). Those with greater need will be ranked higher.
- Applicants must have a GPA of at least 3.0.
- Applicants who have GPAs significantly lower than average may have their initial ranking based on need lowered.
- Awards will be made to those students with the highest ranks.
- Generally, students with an EFC that exceeds the cost of annual fees will not receive awards.
- Award amounts may vary as a function of rank and level of need.
- We will notify all applicants if they have received an award or not via email by the end of August.
- If you receive an award your BARC account will be credited for fall.
- If you receive an award and will already have your fall fees paid by a TA or GSR, please notify the Student Affairs Manager so that your award can be distributed during winter or spring (when you don't have a TA or GSR position).